



PUBLIC ADVERTISEMENT FOR SUPPLY AND DISTRIBUTION OF FOOD PACKAGES FOR RAMADAN, ZAKAT ALFITRI AND ZAKAT FUNDED FOOD PACKAGES TO 883 HHs IN GAROWE AND BURTINLE DISTRICTS, NUGAL REGION – PUNTLAND, SOMALIA (As per the detailed BoQ/RFQ).

TERMS OF REFERENCE (TOR)
INVITATION TO BID

TENDER Ref: REFERENCE: PL/IRS/PNTB:05/2026/Qurbani-2026/Feb/2026/Ramadan2026 in Garowe and Burtinle

Islamic Relief Somalia is an international humanitarian organization that has been working in Puntland since 2006. We are committed to achieving our core vision of caring for the people of concern in all countries where we work. Our goal is to provide vulnerable communities in Puntland with access to basic needs including Water, Sanitation and Hygiene (WASH), Education, Basic Health services and Livelihood Support.

Islamic Relief Somalia has been implementing the Ramadan2026 seasonal project which aims to help livelihood enhancement of vulnerable families in Somalia during the holy month of Ramadan in Puntland Somalia.

Islamic Relief Somalia hereby invites qualified bids for implementation of the following activities:

SN	Specification	Unit	Qty	HHs	Location
Garowe					
1	Sack (25 Kg) of High-quality Wheat flour (Omani-2)	Sack	25Kg	535	Garowe
2	Sack (25 Kg) of High-quality Rice Indian (Diamond)	Sack	25Kg	535	Garowe
3	Sack (25 Kg) of High-quality Sugar (white sugar Brazil or India)	Sack	25Kg	535	Garowe
4	Bottle (5 litters) of high-Quality cooking Oil (Sunflower)	Bottle	Litters	535	Garowe
5	Pack (5Kg) of high-Quality Dates (SAAD)	Pack	Kg	535	Garowe



HARGEISAOFFICE
I/Koodbuur District,
JigJigYar, North of
Maansoor Hotel, Garowe,

GAROWE OFFICE
Along Galkaiyo-Garowe
Highway | Opposite state
house junction | Behind
Masjid Omar Binu Abdul-
Aziz | Mubarak Section,
Garowe, Puntland,

Liaison Office, Nairobi
Kirichwa Road, off Ngong
Road/ArgwingsKodhek
P O Box 417 - 00202
(KNH), Nairobi

MOGADISHU OFFICE
KM 5, Of Xamar-Afgooye Road
Behind Ministry of Higher Education
Opposite Ex-Safarada Libya,
Zobe, Mogadishu.

6	Transportation and Distribution include loading, offloading, packaging and Branding IRW LOGO: Every HH should be allocated and packaged (25kg of wheat flour, 25kg of Rice, 25kg of sugar, 5 litter of cooking oil and 5kg of Dates. NOTE: Garowe district allocation; 535 HHs	Service	LS	1	Garowe
Burtinle					
1	Sack (25 Kg) of High-quality Wheat flour (Omani-2)	Sack	25Kg	348	Burtinle
2	Sack (25 Kg) of High-quality Rice Indian (Diamond)	Sack	25Kg	348	Burtinle
3	Sack (25 Kg) of High-quality Sugar (white sugar Brazil or India)	Sack	25Kg	348	Burtinle
4	Bottle (5 litters) of high-Quality cooking Oil (Sunflower)	Bottle	Litters	348	Burtinle
5	Pack (5Kg) of high-Quality Dates (SAAD)		Kg	348	Burtinle
6	Transportation and Distribution include loading, offloading, packaging and Branding IRW LOGO: Every HH should be allocated and packaged (25kg of wheat flour, 25kg of Rice, 25kg of sugar, 5 litter of cooking oil and 5kg of Dates. NOTE: Burtinle district allocation – 348 HHs	Service	LS	1	Burtinle

sPlease note Tender document with detail specification will be available and collect at logistics unit of Islamic Relief Garowe office from **02th Feb – 08th Feb, 2026 (05:00 PM)**.

Interested and eligible contractors with sound capacity, relevant experience in similar work are here by invited to collect tender document from Islamic Relief Garowe Office, *Along Galkaiyo-Garowe Highway | Opposite state house junction | Behind Masjid Omar Binu Abdul-Aziz | Mubarak Section, Garowe, Puntland, SOMALIA.*

Requirements for Tender Documents

- a) Validity of the Quotation:
- b) Delivery Time:
- c) Delivery Location: ***Garowe and Burtinle***



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- d) Inco terms: DAP (Delivery at Place).
- e) Company Profile with detailed physically verifiable contact address - **this carries an evaluation mark of 5%.**
- f) Most recent Bank statements (printed in last 6months), with full details of account movement - **this carries an evaluation mark of 25%.**
- g) Valid Commercial License from the Ministry of Commerce – Puntland - **this carries an evaluation mark of 3%.**
- h) Tender Board Registration – Puntland - **this carries an evaluation mark of 1%.**
- i) Tax Clearance from the Ministry of Finance – Puntland - **this carries an evaluation mark of 1%.**
- j) Evidence of Past Experience in a similar/relevant work (Food Supplies, etc.) E.g. (LPOs/Contracts, etc.) - **this carries an evaluation mark of 25%.**
- k) Supplier within the budget - **this carries an evaluation mark of 40%.**
- l) Currency: USD Dollars
- m) Payments: Complete payment (100%) of the contract value will be paid once after the completion of 100% of the supply and distribution of the Ramadan food items and submitted the completion report.
- n) Completeness of documentation: Partial bids will not be accepted.
- o) Language: English
- p) Bids: Bids should be submitted on the IRS RFQ signed and fully stamped.
- q) Evaluations of Quotations: Only responsive bidders to the technical specifications of the bid will be evaluated.
- r) Award of a Purchase Order/Contract: PO/Contract will be awarded to the lowest acceptable priced technically qualified bidder. The successful bidder will sign a Contract (Purchase Order) as per the Islamic Relief Somalia General Conditions of Contract for Procurement of Goods or Services.

➤ **Modern Slavery**

The supplier must not participate in any modern slavery which are or part of the following: -

Forced labour - any work or services which people are forced to do against their will under the threat of some form of punishment.

Debt bondage - when people borrow some money and are required to work to pay off the debt, then losing control over the conditions of both their employment and the debt.

Human trafficking - involves people being transported into a situation of exploitation through the use of violence, deception or coercion. Purpose of exploitation can range from forced prostitution and forced labour to forced marriage and forced organ removal.

Descent-based slavery – where people are born into slavery due to belonging to a 'slaveclass', caste or a group. A child of a mother in slavery is automatically enslaved too.

Child slavery – defined as the delivery of a child by its parents or a guardian to someone else for the purpose of exploitation. Child slavery can include child trafficking, child soldiers, child marriage and child domestic slavery.

Forced marriage – when someone is married against their will. Most child marriages can be considered slavery.

The exploitation of migrant workers in conditions amounting to slavery.



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➤ **Safe-guarding**

The supplier must respect and adhere to the humanitarian principles of humanity, impartiality, neutrality, and independence, and to ensure that its goods or services do not cause or contribute to any harm, discrimination, or violation of human rights or international humanitarian law. The clause may also specify the obligations and remedies for breach of this clause.

The Supplier shall ensure that its goods or services do not cause or contribute to any harm, discrimination, or violation of human rights or international humanitarian law, and that they are delivered in a manner that respects the dignity, safety, and preferences of the beneficiaries and the communities.

The Supplier shall promptly report to IRW-S any actual or potential breach of this clause, and take appropriate corrective actions. The Supplier shall indemnify IRW-S for any loss or damage resulting from the supplier's breach of this clause

➤ **Child protection**

The supplier must comply with the applicable child protection laws and regulations, and to ensure that its goods or services do not expose any child to any form of abuse, exploitation, or harm. The clause may also specify the policies, procedures, and safeguards for child protection, and there reporting and investigation mechanisms for any allegations or incidents.

The Supplier shall ensure that its goods or services do not expose any child to any form of abuse, exploitation, or harm, and that they are delivered in a manner that respects the best interests, rights.

Committing any offence which creates offences relating to corruption and related fraudulent acts in in the performance of this Agreement.

Notes:

- **NOTE:**
- *Please note that 664 HHs will receive Ramadan food packages and will be distributed 1st week of the month of Ramadan.*
- *Please note that 219 HHs will receive Zakat Alfritri food packages and will be distributed last week of the month of Ramadan.*
- *Interested suppliers with the capacity to deliver are invited to submit their documents to Islamic Relief Garowe office in two separate SEALED envelopes clearly marked with quotation reference number as above and as follows:-*

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Tender Duration and Deadline

Tender document with detail specification and terms and conditions will be at logistic unit of Islamic Relief Garowe office. The deadline for submitting bids is **08th Feb, 2026 (05:00 PM)..** and ***any tender or documents received later than this date and time will not be accepted.*** The sealed envelopes should be dropped at Islamic Relief Garowe Office Tender Box at bellow address: *Along Galkaiyo-Garowe Highway | Opposite state house junction | Behind Masjid Omar Binu Abdul-Aziz | Mubarak Section, Garowe, Puntland, SOMALIA.*



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